



Riding Mill Outdoor Preschool Risk Assessment for Covid 19
25 May 2020 Ruth Brown

Risk Assessment to help prevent the spread of Covid 19; June/July 2020			
Hazard/risk	Who is at risk	How can risk be minimized?	Who will action this
Drop Off and pick up People gathering outside the gate or in precool	All	Staggered drop off and pick up times for parents/carers One person only to drop off and pick up, no siblings if possible Encouraged to drop off quickly at sand area. All adults (parents and staff) maintain 2m distance if at all possible. At end of day parents to wait in sand area and their child will be brought out to them. Signage put on gate explaining procedure and families emailed. Updates and accident forms to be on Tapestry. Bench removed and hand washing set up.	RB EL
Covid 19 on hands on arrival	All	Children and parent/carer wash hands on arrival in a washing up bowl set up at the sand area. Use small watering cans of warm water. Correct amount of bowls to be set up in the morning. Hand sanitiser on gate Staff wash hands on arrival to work Sign on gate and on toilets	All staff and parents
Covid 19 on clothes/coats/bags/ Lunchboxes	Staff and children	Lunchboxes sprayed/wiped in morning No toys/blankets from home to be brought in to preschool. Bags and coats hung up in cloakroom, children leave coats at preschool if possible.	Staff and parents
Snack time - Children close together, sharing food, sharing cups etc	Children and staff	Snack time is organised using 2 big tables; 5 min warning to tell children snack is ready Each child to wash hands individually Children seated slightly apart from each other (2m distance is not practical here) Do snack in two groups of 4/5 children in each group when numbers are higher. Children to be handed individual snack and drink when seated; plates etc collected by staff afterwards Children wash hands after snack	Staff
Toilets Children could be close together	Staff and children	Children to be made aware that only one child is allowed in toilets at once. Children to be accompanied when in the toilet in order to maintain hand hygiene and toilets and high touch areas to be sprayed and wiped with blue roll. Children wash hands after use. Toilets cleaned when needed and at lunchtime .	Staff

Risk of spread from high touch surfaces		Potties kept clean.	
Close contact nappy changing or toilet assistance staff and children passing Covid to each other	Staff and children	Children allocated temporary key workers (Ruth, Fiona or Eleonor) Those key people only to change or assist in toileting Children encouraged to be independent Staff to use gloves when toileting Nappy changing - staff attempt not to be face on to children unless needed. Both doors wide open and plastic curtains are removed All wash hands before leaving toilet area Staff wipe down with spray, any area used - (mat/toilet/cubcle wall/door)	Staff
Children mixing in enclosed spaces	Children and staff	Yurt will be closed except in exceptional circumstances Engineering shed will be closed, children to ask for materials needed. Activities set up outside. Metal shed will be closed (resources needed will be outside) Water bottle station will be set up outside the cloakroom	Staff
Wet and windy weather. Risk of being confined in an enclosed space and spreading virus,	All children and staff	In the case of moderate rain we will continue to play/learn outside but have shelter available under tarpaulin and in piano shelter. Yurt can be used with minimal resources by 2 or 3 children. In the case of persistent heavy rain the conditions will be monitored and we will operate carousel activities either under tarp, in engineering shed or in yurt. Lunch will be in yurt. In the case of very high winds (ie branches swaying heavily, movement difficult for everyone and resources blowing up the air) everyone will take shelter in the yurt and staff will contact parents to pick up children ASAP (normally the procedure is to use yurt, then relocate to church or school hall.) In current situation we feel closing preschool when wind is very high is the safest course of action.	Staff
Resources having covid on surfaces	Staff	Thorough cleaning procedure for lunchtime and for end of day. All resources to be cleaned Soap and water for outside resources (wheelbarrows, spades, mud kitchen, painting equipment, small toys) Small toys sprayed with or soaked in Milton fluid Children to help with washing from 2pm - make it routine. Books will be rotated each day so there are new books daily leaving the others inside for 3 days. Ruth W to deep clean on Thursday or Saturday Sand area closed; individual sand bowls or trays to be used Playdough used sparingly and individually, thrown out at end of day Activities to be set up in the morning outside so staff know what has been used that day. Soft furnishings removed and some toys will be put away leaving what can be easily cleaned.	Staff
Staff spread virus on technology equipment (ipads/phones/laptop)	Staff and children	Staff to have an allocated ipad each. Same one each day Mobile phone is wiped at the end of the day and used by one staff member per day. Lap top limited to one staff member or wiped in between staff. Office high touch surfaces wiped after each person's lunch break.	Staff

Staff spread to each other	Staff	Staff maintain 2m distance (and from parents) Same 3 staff members at work in June Hygiene standards high, hand washing at the right times and staggered breaks. Staff avoid public transport	Staff
Preparing for lunch	Children and staff	Fire circle logs more spread out Short singing sessions Talk about not touching face, nose and how to catch sneezes and coughs. Catch it, Kill it, Bin it Hands washed individually and helped by staff	Staff
Lunch time	Staff and children	Lunches will be provided by school. They will be covered and delivered to the Reception garden. Staff will collect lunches and serve to individual children on benches (covered with wipe clean table cloths) Packed lunches will be served to the child and assistance will be given where needed. Gloves could be worn and disposed of or staff to wash hands after helping a child with food.	Staff
If a child starts displaying symptoms	<ul style="list-style-type: none"> • If a child begins displaying a continuous cough or a high temperature, or has noticeable trouble with smell or taste (may be hard to notice in under 5s) they will be sent home • A child awaiting collection will be moved to the sand area with a member of staff • If they need to go to the toilet while waiting to be collected, the toilet and cubicle will be cleaned and disinfected using standard cleaning products before being used by anyone else • Close contact assistance from staff member - staff to wear mask/gloves/apron and goggles if they are likely to come into contact with any fluid in the air. We will have these available for this situation • If a member of staff has helped someone who displayed symptoms they do not need to go home unless they develop symptoms themselves. They should wash their hands thoroughly for 20 seconds after any contact with someone who is unwell. • The child will need to isolate for 7 days and the household for 14 days. • Any waste or tissues from suspected case will be double bagged. • If clinical advice is needed, the setting staff, parent or guardian should go online to <u>NHS 111</u> (or call 111 if they don't have internet access). 		