



Riding Mill Outdoor Preschool Risk Assessment for Covid 19

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Risk Assessment to help prevent the spread of Covid 19; June/July 2020			
Hazard/risk	Who is at risk	How can risk be minimized?	Who will action this
Drop Off and pick up People gathering outside the gate or in precool	All	Families distance at gate Bags handed to staff One person only to drop off and pick up, no siblings if possible Encouraged to drop off quickly at sand area. All adults (parents and staff) maintain 2m distance if at all possible. At end of day parents to wait in sand area and their child will be brought out to them. Signage put on gate explaining procedure and families emailed. Bench removed and hand washing set up.	RB All staff
Covid 19 on hands on arrival	All	Children and parent/carer wash hands on arrival in a washing up bowl set up at the sand area. Use small watering cans of warm water. Bowls to be set up in the morning. Hand sanitiser on gate Staff wash hands on arrival to work Sign on gate and on toilets	All staff and parents
Covid 19 on clothes/coats/bags/ Lunchboxes	Staff and children	No toys/blankets from home to be brought in to preschool. Bags and coats hung up in cloakroom, children leave coats and bags at preschool if possible.	Staff and parents
Snack time - Children close together, sharing food, sharing cups etc	Children and staff	Snack time is organised using 2 big tables; 5 min warning to tell children snack is ready Each child to wash hands individually Children seated slightly apart from each other (2m distance is not practical here) Do snack in two groups of 4/5 children in each group when numbers are higher. Children to be handed individual snack and drink when seated; plates etc collected by staff afterwards Children wash hands after snack	Staff

<p>Toilets</p> <p>Children could be close together</p> <p>Risk of spread from high touch surfaces</p>	<p>Staff and children</p>	<p>Children to be made aware that only one child is allowed in toilets at once.</p> <p>Children to be accompanied when in the toilet in order to maintain hand hygiene and toilets and high touch areas to be sprayed and wiped with blue roll.</p> <p>Children wash hands after use.</p> <p>Toilets cleaned when needed and at lunchtime .</p> <p>Potties kept clean.</p>	<p>Staff</p>
<p>Close contact nappy changing or toilet assistance staff and children passing Covid to each other</p>	<p>Staff and children</p>	<p>Key people only to change or assist in toileting where practical</p> <p>Children encouraged to be independent</p> <p>Staff to use gloves when toileting</p> <p>Nappy changing - staff attempt not to be face on to children unless needed.</p> <p>Both doors wide open and plastic curtains are removed</p> <p>All wash hands before leaving toilet area</p> <p>Staff wipe down with spray, any area used - (mat/toilet/cubicle wall/door)</p>	<p>Staff</p>
<p>Children mixing in enclosed spaces</p>	<p>Children and staff</p>	<p>Door of yurt always kept open</p> <p>Hand gel at the entrance to the yurt</p> <p>Most engineering shed resources taken outside for use</p> <p>Metal shed resources taken outside</p> <p>Water bottle station will be set up outside the cloakroom</p>	<p>Staff</p>
<p>Wet and windy weather. Risk of being confined in an enclosed space and spreading virus,</p>	<p>All children and staff</p>	<p>In the case of moderate rain we will continue to play/learn outside but have shelter available under tarpaulin and in piano shelter..</p> <p>In the case of persistent heavy rain the conditions will be monitored and we will operate carousel activities either under tarp, in engineering shed or in yurt. Lunch will be in yurt.</p> <p>In the case of very high winds (ie branches swaying heavily, movement difficult for everyone and resources blowing up the air) everyone will take shelter in the yurt and staff will contact parents to pick up children ASAP (normally the procedure is to use yurt, then relocate to church or school hall.) In current situation we feel closing preschool when wind is very high is the safest course of action.</p>	<p>Staff</p>
<p>Resources having covid on surfaces</p>	<p>Staff</p>	<p>Thorough cleaning procedure for lunchtime and for end of day. All resources to be cleaned</p> <p>Soap and water for outside resources (wheelbarrows, spades, mud kitchen, painting equipment, small toys) Small toys sprayed with or soaked in Milton fluid at end of day</p> <p>Playdough used sparingly and individually, thrown out at end of day</p> <p>Limited soft furnishings and some toys will be put away leaving what can be easily cleaned.</p>	<p>Staff</p>
<p>Staff spread virus on technology equipment (ipads/phones/laptop)</p>	<p>Staff and children</p>	<p>Staff to have an allocated ipad each.</p> <p>Same one each day</p> <p>Mobile phone is wiped at the end of the day and used by one staff member per day.</p> <p>Lap top limited to one staff member or wiped in between staff.</p> <p>Office high touch surfaces wiped after each person's lunch break.</p>	<p>Staff</p>

Staff spread to each other	Staff	Staff maintain 2m distance (and from parents) Hygiene standards high, hand washing at the right times and staggered breaks. Staff avoid public transport	Staff
Preparing for lunch	Children and staff	Talk about not touching face, nose and how to catch sneezes and coughs. Catch it, Kill it, Bin it Hands washed individually and helped by staff Extra washing up bowls set up outside to avoid queuing	Staff
Lunch time	Staff and children	Lunches will be provided by school. They will be covered and delivered to the Reception garden. Staff will collect lunches and serve to individual children on benches (covered with wipe clean table cloths) Packed lunches will be served to the child and assistance will be given where needed. Gloves could be worn and disposed of or staff to wash hands after helping a child with food.	Staff
If a child starts displaying symptoms	<ul style="list-style-type: none"> • If a child begins displaying a continuous cough or a high temperature, or has noticeable trouble with smell or taste (may be hard to notice in under 5s) they will be sent home and asked to have a test • A child awaiting collection will be moved to the sand area with a member of staff • If they need to go to the toilet while waiting to be collected, the toilet and cubicle will be cleaned and disinfected using standard cleaning products before being used by anyone else • Close contact assistance from staff member - staff to wear mask/gloves/apron and goggles if they are likely to come into contact with any fluid in the air. We will have these available for this situation • If a member of staff has helped someone who displayed symptoms they do not need to go home unless they develop symptoms themselves. They should wash their hands thoroughly for 20 seconds after any contact with someone who is unwell. • The child will need to isolate for 10 days and the household for 14 days. • Any waste or tissues from suspected case will be double bagged. • If clinical advice is needed, the setting staff, parent or guardian should go online to <u>NHS 111</u> (or call 111 if they don't have internet access). • In the case of a staff member or child displaying symptoms or having a positive case we follow this flowchart on the Northumberland Education padlet <p>https://northumberlandeducation.co.uk/wp-content/uploads/2020/09/Ed-Flow-Chart-1.pdf</p>		