



8. CHILDCARE AGREEMENT AND SESSIONS REQUIRED (TO BE COMPLETED EACH TERM)

PREFERRED START DATE	
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PLEASE CONFIRM (✓) THE SESSIONS YOU REQUIRE FOR YOUR CHILD

- ⊕ ALL MORNING SESSIONS ARE 9AM-1PM (4HRS)
- ⊙ ALL AFTERNOON SESSIONS ARE 12PM-3PM (3HRS)
- ⊙ FOR A FULL DAY TICK MORNING AND AFTERNOON 9AM-3PM (6HRS)

MONDAY MORNING		MONDAY AFTERNOON	
TUESDAY MORNING		TUESDAY AFTERNOON	
WEDNESDAY MORNING		WEDNESDAY AFTERNOON	
THURSDAY MORNING		THURSDAY AFTERNOON	
FRIDAY MORNING		FRIDAY AFTERNOON	

CHILDCARE AGREEMENT (AS REQUIRED BY OFSTED) FOR THE CARE OF
 (INSERT CHILD'S NAME)
FOR THE SESSIONS INDICATED ABOVE

CHILDCARE PROVIDER	PARENT/CARER
Riding Mill Outdoor Preschool (RMOP) Broomhaugh First School Church Lane Riding Mill NE44 6DR	NAME: ADDRESS:

OPENING HOURS: RMOP is open between 9.00am - 3.00pm Monday to Friday, during term-time only.
'SCURRIES' WRAPAROUND: RMOP offers wraparound provision 8.00am-9.00am and 3.00pm-5.00pm. Spaces are limited, please speak to staff if you wish to access this.
FEES & FUNDING: The government pays 15 hours per week of your 3 year old's preschool fees, starting in the term following their third birthday. Some families are eligible for an additional 15 hours (30 hours total). The government also provides 15 hours of funding for some 2 year old children. RMOP charges for excess hours not covered by the Early Years Funding - currently this is £4.90 per hour (under 3s) or £4.60 per hour (over 3s). More information on funding eligibility is available on our website: www.rmop.co.uk
LATE COLLECTION: Charges will be incurred for late collection of your child - please refer to our policy.
INVOICING & PAYMENT: Invoices are issued at the beginning of the term and payment is required in full within 7 days of receipt, by bank transfer online. We can also take payment using childcare vouchers (e.g. Edenred). **We do not accept cash.**
NOTICE PERIOD: We require notice of **6 weeks or 1 half term** (whichever is longer) to change the days or hours your child attends. This is to ensure we can always provide the required staffing ratios.
POLICY DOCUMENTS: All policy documents need to be read by parents/carers. These are available on the RMOP website: www.rmop.co.uk

SIGNATURE OF PARENT/CARER		DATE	
SIGNATURE OF PRESCHOOL LEADER		DATE	